

Code of ethics

What is the code of ethics?

The code of ethics is styled to support ethically justifiable behavior in any business situation and convey professional responsibility.

Who does the code apply to?

This code of ethics applies to all Guide directors, officers and employees. All of us are personally responsible for acting according to the laws and standards that apply to our business, as well as being devoted to our own policies, procedures and guidelines.

Guide's values

Bring the best out of our unique assets

Guide is a seismic data processing center committed to enhance our customers' performance by applying state-of-the-art geoscience technology solutions and world-class expertise in an integrated environment in order to improve the integrity of seismic data, enhance the hydrocarbon production and find additional reserves in mature fields. Our business models are unique and tailored to the needs of each project in order to optimize the value of our clients needs.

Keep a pleasant work atmosphere

Our employees are our most important assets. We want to keep them inspired and able to focus on their tasks. Our commitment to high-quality results demands the creation of a pleasant work atmosphere, encouraging the resolution of conflicts and rewarding efforts made. This is how we keep motivation high.

Commitment to fulfilling customers' expectations

Guide is committed to exceed expectations in everything we do. We intend to do business in a consistent and transparent way and confidentiality is our main concern. We put great emphasis on improving our performance in every matter and meeting our clients' needs.

Practicing integrity

Guide sets high standards of quality and personal integrity in order to avoid accidental violations of laws and company policies. It decreases the risk of expensive fines and liability, as well as legal penalties against the company or individuals.

Additionally to respecting and following the laws of the country we operate in, we must all dedicate ourselves to maintaining and strengthening the trust, support and loyalty of our colleagues, customers and partners as well as others affected by our operations. If we act ethically justifiable at all times, we improve our reputation for integrity, which will attract and retain customers as well as employees.

Recognition and prevention of conflicts of interest

Definition of a conflict of interest

Such a conflict can occur if you have a personal, social, financial, or political interest that could possibly interfere with your responsibilities at work or work against the best interests of Guide or our customers, suppliers, competitors or partners. We keep our commitments to them and base our relationships on fair business practices. Some examples are the following:

Using Guide property

Guide property (equipment, financial assets, confidential information etc.) must only be used in the company's interest and has to be treated conscientiously.

Business gifts

We do not receive or give gifts or invitations, which do not conform to good business ethics and we reject any form of corruption.

Business records

Accuracy of financial statements

We produce financial statements that reflect the company's situation fairly, and we communicate in a reliable, open and transparent way.